

ISLAMIC FOUNDATION SCHOOL

DROP OFF
& PICK UP
PROCEDURES



HIGHRIDGE RD

SOUTH SIDE
PARKING



DOOR
10

DOOR
9

MAIN
OFFICE

ELEMENTARY
GYM

DOOR
6

DOOR
5

ELEMENTARY
CAFETERIA

ISLAMIC
FOUNDATION
MASJID



EAST SIDE
PARKING

SCHOOL MAP

DROP OFF



7:45 AM - 8:00 AM

Please note: Any students dropped off between 7:30am - 7:50am
will be charged \$5 through FACTS

ELEMENTARY

Door #6

Door 6 is located on the east side of the school
next to the green canopy (elementary gym)

MIDDLE & HIGH SCHOOL

Door #12

Door 12 is located on west side of the school
parallel to Highridge Rd.



AFTER 8:05 AM

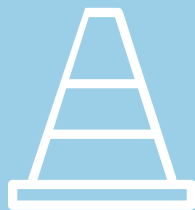
All doors are locked. Drop off at door 10.

PICK UP

ELEMENTARY SCHOOL



3:30 PM - 3:45 PM



SAFETY FIRST



We take the safety of our students very seriously! Here are our improved methods:

All Elementary students are dismissed by their dismissal car tag number. They will exit through door 6 when their number is called.

Elementary students can be picked up by middle and high school siblings and exit through door 6 or 12.


PICK UP

ELEMENTARY SCHOOL



PARK: EAST/ELEMENTARY SIDE PARKING

Wait In line with your dismissal car tag clearly visible so your number can be entered promptly into the system. Students will exit through DOOR 6 (ELEMENTARY GYM)

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- Dismissal car tags will be distributed on the first day of school to the elementary students.
 - Each family will receive 2 dismissal car tags, replacements are \$5 each at the main office.
 - Parents/guardian must display the car tag.

PICK UP

MIDDLE AND HIGH SCHOOL



3:30 PM - 3:45 PM

UPON DISMISSAL, MIDDLE/HIGH SCHOOL STUDENTS
MAY PROCEED TO THEIR CARS ON THEIR OWN



PARK: MIDDLE SCHOOL EAST/ELEMENTARY SIDE
PARKING HIGH SCHOOL SOUTH/HIGHRIDGE RD SIDE
PARKING

ALL MIDDLE AND HIGH SCHOOL STUDENTS
SHOULD EXIT THROUGH DOOR # 12.

STUDENTS MUST CLEAR THE PREMISES. IFS IS NOT RESPONSIBLE FOR THE STUDENTS AFTER 3:50 PM

AFTER SCHOOL CARE



3:50 PM - 6:00 PM

IFS IS NOT RESPONSIBLE FOR ELEMENTARY OR
MIDDLE SCHOOL STUDENTS AFTER 6:00 PM



AFTER 3:50 PM, ALL ELEMENTARY/MIDDLE SCHOOL
STUDENTS WILL BE ESCORTED TO ROOM 124 FOR AFTER
SCHOOL CARE



PARENTS WILL AUTOMATICALLY BE CHARGED
\$25.00 PER HOUR/PER CHILD VIA FACTS
STARTING AT 4:00 P.M.



PLEASE ENTER THROUGH DOOR #9 FOR AFTER SCHOOL
PICK UP.